



## TREES AND TRAILS ADVISORY PANEL MEETING AGENDA

Held on Wednesday, January 21<sup>st</sup> 2026, at 1:00 PM  
at Town Hall – 30 King Street East (Council Chambers)

Video Conference Link: [Click Here](#)

1.	<b>Call Meeting to Order</b>
2.	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
3.	<b>Approval of Minutes</b> (Adoption) – December 15, 2025
4.	<b>Public Question/Comment</b> (Only Addressing Reports on the Agenda)
5.	<b>Disclosure of Additional Items</b>
6.	<b>Delegations</b>
7.	<b>Presentations by Staff (Others)</b>
8.	<b>Correspondence</b>
	1. Ontario Trails Council – Newsletter – December 8, 2025 <a href="#">Ontario Trails Council Newsletter - January 12, 2026</a>
9.	<b>Unfinished Business</b>
	1. Request to Council – McLean Forest Sub-Committee – Add 2025 Volunteer Progress Report to Council Agenda as Correspondence
10.	<b>New Business/Reports</b>
	1. Federation of Canadian Municipalities (FCM) Green Municipal Fund – Growing Canada's Community Canopies: Urban Forestry Plans and Studies
	2. Trail Network Extension
	3. Forgotten Corners – King Street Pedestrian Bridge Removal Areas
	4. Pavement Trail Marking (Member D. Bickerton)
11.	<b>McLean Forest Sub-Committee</b>
12.	<b>Invasive Plants</b>
13.	<b>Trail Updates</b>

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

<b>14.</b>	<b>Trail Mapping &amp; Online Visibility</b>
	1. Name Committee “Trails Digital Mapping & Engagement Sub-Committee”
<b>15.</b>	<b>Discussion of Additional Items</b>
<b>16.</b>	<b>Next Regular Meeting – _____, 2026, at 1:00 PM</b>
<b>17.</b>	<b>Questions from the Media</b>
<b>18.</b>	<b>Adjournment</b>

# TREES AND TRAILS ADVISORY PANEL MINUTES

On Monday, December 15, 2025 at 1:00 PM

Town Hall, 30 King Street East, Gananoque and Online via Webex

PANEL MEMBERS PRESENT		STAFF PRESENT
<b>Chair:</b>	Councillor David Osmond	Robert Kennedy, Superintendent of Parks and Facilities
<b>Members:</b>	Doug Bickerton	Charles Fromentin, Public Works
	David Frid	Lynsey Zufelt, Recording Secretary
	Alan Smith	
	Alison Timusk	
<b>Regrets:</b>	Kate McLean	
	Gerry Brown	
	Calder Schweitzer	
	Terry Childs	

<b>1.</b>	<b>Call Meeting to Order</b>
	Chair David Osmond called the meeting to order at 1:05 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
<b>3.</b>	<b>Adoption of Minutes</b>
	<p><b>Motion-TTAP-2025-22 – Adoption of Minutes – November 6, 2025</b>  <b>Moved By:</b> Doug Bickerton                      <b>Seconded By:</b> Alan Smith  BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADOPTS THE REGULAR TREES AND TRAILS ADVISORY PANEL MINUTES OF THURSDAY, NOVEMBER 6, 2025, AS AMENDED.  <span style="float: right;"><b>CARRIED – UNANIMOUS</b></span></p>
<b>4.</b>	<b>Public Question / Comment – None</b>



<b>**Member Alison Timusk left the room at 2:02 PM.</b> <b>**The Panel lost quorum.</b>	
<b>8.</b>	<b>Correspondence</b>
	1. Ontario Trails Council – Newsletter – December 8, 2025
<b>9.</b>	<b>Unfinished Business</b>
	<b>1. Murray/Bickerton Gananoque Trails – Trailhead Sign Unveiling Event</b> <ul style="list-style-type: none"> <li>It was generally agreed that the Town arrange an interview with Mr. Bickerton to discuss the history of the Gananoque Trails Network.</li> </ul>
	<b>2. Boot Brush Stations</b> <ul style="list-style-type: none"> <li>Staff and Panel Member Smith are working together to complete this project</li> </ul>
<b>10.</b>	<b>New Business/Reports – <i>Postponed to next meeting</i></b>
	1. Federation of Canadian Municipalities (FCM) Green Municipal Fund – Growing Canada's Community Canopies: Urban Forestry Plans and Studies
	2. Trail Network Extension
<b>11.</b>	<b>McLean Forest Sub-Committee</b>
	1. Sub-Committee Update
	<ul style="list-style-type: none"> <li>Member Smith presented the McLean Forest Sub-Committee Report entitled, "McLean Memorial Forest Volunteer Progress 2025".</li> </ul>
<b>12.</b>	<b>Invasive Plants</b>
	1. Invasive Plant Update
	<ul style="list-style-type: none"> <li>Chair provided Panel Members an update regarding Council's support of the Cataraqui Region Invasive Phragmites Control Fund.</li> </ul>
<b>13.</b>	<b>Trail Updates</b>
	<ul style="list-style-type: none"> <li>Member Frid noted that the previous "Forgotten Corners" initiative of the Panel in considering the area surrounding the remains of the King Street Pedestrian Bridge cleanup and how Trees and Trails will be involved.</li> </ul>
<b>14.</b>	<b>Discussion of Additional Items – Ref. (+Item 5.)</b>
<b>15.</b>	<b>Questions from the Media – None</b>
<b>16.</b>	<b>Next Meeting – Monday, January 19<sup>th</sup> at 1:00 PM</b>
<b>17.</b>	<b>Adjournment</b>

	<p><b>Motion-TTAP-2025-25 – Motion to Adjourn</b></p> <p><b>Moved by:</b> Doug Bickerton</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADJOURNS THE MONDAY DECEMBER 15, 2025, MEETING AT 2:41 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, <i>By those present</i></b></p>	
	<hr/> <p>Councillor David Osmond, Chair</p>	<hr/> <p>Lynsey Zufelt, Recording Secretary</p>

# McLean Memorial Forest Volunteer progress 2025

- 2 x Boot brush stations added
- Woodchips added to half of trail
- Trail to Turtle Rock established
- Improvement plan drafted
- Trenching improvements made to wet area
- Trip hazards reduced in rocky area.
- Many invasive plants managed
- Signage improved and minor repairs to bridge railings



# McLean Memorial Forest 2026

## Volunteer Ideas

- Add more woodchips to west section of trail
- Clear and add woodchips to viewpoint at Grandpas pond
- Further invasive plant clean ups (with Rotary Club)
- Add boundary and conservation signage
- Tree planting (grant dependent)
- Add first information signage

## Ideas for Town

- Add short (8ft) boardwalk over outlet from Grandpas pond
- Add bench to Turtle Rock (budget allocation dependent)
- Chip brush cleared by volunteers for Tree Planting
- Add refurbishment of Arthur St Bridge to future budget forecast